

UMFK

Special Circumstances (Cover Letter)

Policy and Procedures:

Request for Reconsideration of Family Contribution Due to Change in Income

A student and/or parent who has/have experienced a **substantial** reduction in income from the FAFSA base year to the first calendar year of the award year may request reconsideration based on the actual and estimated income for that first calendar year.

The person whose income change is being reconsidered must complete all questions in his/her respective column on the "Request for Reconsideration of Family Contribution Due to Change in Income" form, provide an explanation, complete and sign the form, and **provide all supporting documents**.

If the base year tax return has not already been submitted, a signed copy of all pages of the base year federal income tax return must accompany the request.

Although UMFK will make every effort to increase financial aid when there is a decrease in Expected Family Contribution (EFC), any such increase depends upon available funding and program regulations.

Special Circumstance Form 2009-2010 Request for Reconsideration of Family Contribution Due to Change in Income

I am requesting that my Expected Family Contribution as calculated by the U. S. Department of Education be reconsidered due to a change in income from the base year 2008 to the year 2009. I am including all supporting documentation along with this form to the financial aid office.

In order for UMFK to consider your request, **you must complete all lines for each person checked.** If the answer is zero, enter a zero. The student must sign the form and, if parental information is requested, at least one checked parent must sign also.

Student's Name: _____

Student's SSN: _____

	Complete All lines for EACH person checked							
	Student		Student's Spouse		Father/Stepfather		Mother/Stepmother	
	2008	2009	2008	2009	2008	2009	2008	2009
Actual Income Earned								
Estimated Earned Income for rest of year for 2009								
Unemployment Benefits								
Severance Pay								
Social Security								
Pension								
Disability								
VA Benefits								
TANF								
Other Benefits								
Child Support								
Alimony								

Please explain the reason for the changes: _____

I/we authorize the University of Maine at Fort Kent to forward this information to the U.S. Department of Education to amend the 2009-2010 FAFSA that I/we filed.

Signature of Student

Date

Signature of Parent

Date

Although UMFK will make every effort to increase financial aid when there is a decrease in Expected Family Contribution, any such increase depends upon available funding and program regulations.