



## **UNIVERSITY OF MAINE AT FORT KENT**

### **CREDITS FOR PAST AND EXPERIENTIAL LEARNING**

The University of Maine at Fort Kent enrolls many students who have developed knowledge and skills from their own reading programs, work and other experiences, or through degrees/diplomas, licenses, or certification from other agencies. While credit by examination (such as the CLEP or DANTE exams) is available, these tests follow traditional disciplines and college classroom situations. Where possible, UMFK attempts to honor past experiences by granting credit for other types of learning. The process involved requires a good deal of work for both the applicant and the evaluator. The process should therefore not be seen as an easy way to get credit.

#### **ELIGIBILITY**

1. Applicants must be currently matriculated and enrolled at UMFK.
2. Applicants must have a current cumulative grade point average of 2.0.
3. Applicants who have earned a diploma, certificate, or special license must present official transcripts or credentials from each institution at which study was completed for evaluation. The student should write a description of the diploma, certificate or license.
4. Students petitioning for evaluation of academically qualifiable work experience must present official letters and other pertinent documentation from appropriate supervisory sources, confirming the work experience and attesting to its quality. Work experience may include volunteer or other unpaid work
5. Students must identify the disciplines(s) for which they are seeking credit and the number of credit hours they believe the experience is equivalent to. Where possible, the University recommends the student attempt to equate the experience with an existing course(s). Students may obtain copies of UMFK course syllabi from the Vice President for Academic Affairs office.

#### **REVIEW AND DECISION PROCESS**

1. Applicants will submit to the Vice President for Academic Affairs the “Application for Past and Experiential Learning,” together with all supporting documents.
2. The VPAA will forward the material to the appropriate division for review and recommendations.
3. Final determination of the credit hours to be granted will be the responsibility of the VPAA.