

University of Maine at Fort Kent Guest Computer Use Account and Printing Agreement

The following guidelines have been established for computer use at the University of Maine at Fort Kent. Blake Library is the only building on campus where non-UMFK patrons are allowed to use the computers. Users are not allowed to share this account with anyone. Doing so may result in the loss of the account. Patrons under 18 must be accompanied by an adult or guardian to use a UMFk computer.

- 1 - UMFk computers are to be used for **academic purposes**.
- 2 - UMFk Students have top priority for computer use on campus. Other users may be told to give up a computer if a UMFk student needs one for academic purposes.
- 3 - The Internet is a valuable research tool. It also contains information that may be obscene or illegal; viewing such material may result in immediate loss of the user's computer account.
- 4 - Parents and guardians should understand that UMFk does not block Internet sites.
- 5 - Any patron of any age may be asked to leave the library if he/she is being disruptive.
- 6 - Food or drinks are not allowed in the computer clusters and classrooms. Small pieces of food and liquids can seriously damage computer equipment.
- 7 - Commercial and business ventures are not allowed. (i.e. charging someone for typing a paper, development of a commercial webpage, etc.)
- 8 - When a cluster is being used for classroom instruction, only participating students are allowed to stay.
- 9 - UMFk charges \$.03 per page for printing. Deposits on account may be made at Blake Library. No refunds will be given.
- 10 - Laptop computers cannot access the network until staff is assured that the computer has virus protection software installed. Patrons are responsible to keep their virus software up-to-date.

When you have signed and returned this contract, you will be given an account on the network. It is strongly recommended that you view the presentation "Your Password, Your Identity, Your Privacy" found at <http://www.umfk.maine.edu/password/password.ppt> which explains password protection and responsibility.

I have read and agreed to the guidelines established. I understand that if at any time I violate one of the guidelines that my account will be removed and my privilege to use UMFk computers will be revoked. Library Staff reserves the right to ask a patron to leave at any time if the patron has violated these guidelines or any other rule or policy of the library.

Signature of Account Holder

Date

Signature of Parent or Guardian (required for individuals Pre-K through grade 12)

Date

(Return to Blake Library)

1 st Name: _____	Middle Initial: _____	Email Address: _____
Last Name: _____		Date of Birth: _____
Username: _____ (username = full first name.full last name)		Phone #: _____
Password: <u>welcome2umfk</u> _____ (you will be prompted to change this password after the 1 st time You log in)		Address: _____ _____ _____
(Inactive accounts will be deleted after 15 months)		